



- 2. Assists with household tasks necessary to the client’s health care needs including:
  - a) Planning and preparing nutritious meals
  - b) Assisting in feeding client as appropriate
  - c) Light housekeeping of client’s environment, including linens and making bed
  - c) Laundry of client’s clothing and bedding
  - d) Shopping
  - e) Other household duties as may be required
- 3. Measures and records oral, rectal, auxiliary temperatures, pulse, respiration and blood pressure as instructed.
- 4. Uses equipment and supplies safely.
- 5. Assists in range of motion and other procedures as instructed by any professional staff.
- 6. Maintain a written log with receipts of all client money used to purchase goods or materials for the client’s care.
- 6. Reports any changes in client’s condition to the Supervisor.
- 7. Documents care provided consistent with agency requirements.
- 9. Performs other duties as requested.

**PERSONNEL POLICY**

It is the policy of Craig Cares, to base hiring and job performance decisions solely on an individual's ability to perform essential job functions. Persons with disabilities are eligible for this or any position provided they can perform those functions with reasonable accommodation.

**ACCEPTANCE OF POSITION**

**I understand this job description and its requirements; I understand that this is not an exclusive list of the job functions and that I am expected to complete all duties as assigned; I understand the job functions may be altered by management without notice; I understand that this job description in no way constitutes an employment agreement and that I am an at-will employee.**

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administration

\_\_\_\_\_  
Date